
Southside Family Charter School

Board Meeting Minutes

September 26, 2020

10am - 12:30pm via Zoom

(Regular Meeting)

Members Present: KJ Starr (Parent), Erika Zurawski (Parent), Benjy Nicholie (Community), Jamesha Hodge (Parent), Krista Oakes (Parent), James Orione (Parent), Kimberly Holmes (Community), Darlis Bell-Grass (Teacher), Cate Carlis (Teacher), Julia Miller (Parent), Julie Cohrs (ex-officio, Transition Consultant/Interim School Leader)

Members Absent: None

Others Present: James Martin, Martin Law (legal counsel), Rachel Martinez (Board Training Presenter), Tarik Thornton (SFCS Staff, Recorder)

Meeting was called to order by KJ Starr (previous term board Treasurer) at 10:03 am on Saturday, September 26, 2020 via zoom.

Introductions of individual Board Members.

Review/Approve Meeting Agenda

KJ Starr makes a motion to amend the agenda to close a portion of the meeting pursuant to Minn. Stat. 13D.05, Subd. 3(b) for the purpose of holding attorney-client privileged discussions concerning the discrimination charge against Southside Family Charter School with the Minnesota Department of Human Rights. Agenda Item placement: Post Community Input

Cate Carlis, second the motion.

Vote. Motion Passes.

Community Input: None.

Closed Meeting

KJ Starr makes a motion that the meeting be closed pursuant to Minn. Stat. 13D.05, Subd. 3 to hold attorney client privileged discussions concerning the discrimination charge against Southside Family Charter School with the Minnesota Department of Human Rights.

James Orione, second the motion.

Vote. Motion passes.

Board Returns.

Kimberly Holmes joins the meeting.

KJ Starr makes a motion to have Julie Cohrs request mediation in the matter of the charge of discrimination by the Department of Human Rights and in addition to have Julie work with our liability insurance to find an appointment of counsel.

Benjy Nicholie, second the motion.

Vote. Motion passes.

Review and Approve Board Meeting Minutes (August 22, 2020)

Erika makes a motion to approve the Board Meeting Minutes from August 22, 2020.

Julia Miller, second the motion.

Vote. Benjy Nicholie and Cate Carlis Abstain. Motion Passes.

Review and Accept of the Financial Report - None, due to audit.

Interim School Leader Report - Julie Cohrs

- Fall School Launch in a distance learning model. Limited onsite services for students with
- Individual Education Plans.
- Professional Development Day, September 28, 2020.
- Fall Conferences begin on October 2 and held via zoom appointment through October-13, 2020.

Board Training Presentation: Introduction to Charter School Board Governance, presented by Rachel Martinez.

Officer and Committee Charges

Erika Zurawski and James Orione leave the meeting.

KJ Starr makes a motion to move the Officer (Secretary, Vice Chair) Committee Charge Amendment suggestions to the October 2020 board meeting.

Kimberly Holmes, second the motion.

Vote. Darlis Bell-Grass abstains. Motion Passes.

Policy 720 Capitalization

KJ Starr makes a motion to amend Policy 720 by increasing the threshold minimum for capitalizing fixed assets machinery/equipment/vehicles from \$500 to \$5000 per auditors recommendation.

Cate Carlis, second the motion.

Vote: Motion passes.

Officer Elections

Krista nominates KJ Starr Chair, Erika Zurawski Vice-Chair

Kimberly Holmes, nominates KJ and Erika the same.

Kimberly Holmes, nominates Benjy Nicholie as Treasurer

KJ Starr Accepts nomination for Chair.

Erika Zurawski accepts nomination for Vice-Chair (via telephone)

Benjy Nicholie accepts nomination for Treasurer.

Board elections are held. All individuals are elected.

KJ Starr - Chair; Erika Zurawski - Vice-Chair; Benjy Nicholie - Treasurer

Committee Chair/Charge Appointments

Selection of Committee Chair appointments tabled to October board meeting due to time restraints.

Cate Carlis moves to create an ad-hoc Governance Committee, to be chaired to Cate Carlis.

KJ Starr, seconds the motion.

Vote: Motion Passes

Board Meeting Calendar

KJ Starr makes a motion to set up Board Meetings to take place on the 4th Saturday of the Month from 10am - 12:30pm. Exceptions to this calendar include November and December which meetings will be held on the 3rd Saturday of the Month, due to holiday scheduling.

Jamesha Hodge; second the motion.

Vote: Motion Passes

KJ Starr moves to adjourn the meeting.

Julia Miller seconds the motion.

Vote: Motion passes

Meeting Adjourned @ 12:38pm.

Minutes Respectfully Submitted by: Tarik Thornton