

Adopted: 4-11-15

Southside Family Charter School Policy 616

Revised: 12/15/18

Orig. 1997

Rev. 2016

616 SCHOOL SYSTEM ACCOUNTABILITY

I. PURPOSE

The purpose of this policy is to outline an ongoing process that promotes individual growth and academic achievement for all students and ensures broad-based community participation in decisions regarding the implementation of the Minnesota Academic Standards and other statute-based stipulations that pertain to school accountability requirements.

II. GENERAL STATEMENT OF POLICY

Implementation of the Minnesota Academic Standards and other statute-based stipulations requires a new level of accountability for Southside Family Charter School. The school will establish a system to regularly review instruction, curriculum, and student assessment outcomes. Grade-level teacher teams will jointly set goals and identify improvement needs as well as document grade-level best practices; this effort will include mission-based goals related to social justice education for all grade levels. The review system will also include substantial input by students, parents or guardians, and local community members. The school will be accountable to the public and the state through annual reporting.

III. DEFINITION

“World’s Best Workforce” (WBWF) is the name of a Minnesota bill passed in 2013 to ensure every school district in the state is making strides to increase student performance. Each district must develop a plan that addresses the following five goals:

1. All children are ready for school.
2. All third-graders can read at grade level.
3. All racial and economic achievement gaps between students are closed.
4. All students are ready for career and college.
5. All students graduate from high school.

IV. ACCOUNTABILITY PROCEDURES

A. Schoolwide Goals

1. The school board sets annual school goals that provide broad direction for the school with the intent of preparing all students for high school and future academic success. Incorporated in these goals are the education standards contained in the Minnesota Academic Standards and other statute-based stipulations. The broad goals shall be reviewed annually by the Curriculum, Instruction, and Student Achievement Committee (CISA), with input from staff, parents, students, and community members when possible, and approved by the school board.

2. The schoolwide goals should include goals outlined in the school's Charter Authorizer Contract, as well as goals related to other relevant accountability platforms such as WBWF, Title I, and Q-Comp. Additional goals, if any, may address recommendations identified through CISA committee meetings, regular School Leader and teacher team input, or feedback received from school stakeholders.

B. Curriculum Review and Development

Incorporated in the process of working toward schoolwide goals is an analysis of the school's progress toward implementation of all relevant, statute-based requirements with regard to instruction and curriculum. Instruction and curriculum shall be reviewed and evaluated by taking into account school mission, best practices, student outcomes, staff performance evaluations, and areas identified as needing improvement based on schoolwide goals.

C. Annual Accountability Timeline

To coordinate across multiple accountability requirements related to student achievement, the Board of Directors shall ensure the following timeline is met each year:

April:

Satisfaction Surveys are completed by staff, parents, and students. Summarized results are shared with the board when available.

CISA reviews progress made toward its annual committee work goals, revising goals as needed for the following year.

May:

CISA Committee meets to assess the current year's parent involvement activities, including attendance data and feedback from satisfaction surveys, and uses this information to revise the Parent Involvement Plan (PIP) and School-Parent Compact. These documents go to the board of directors for final approval.

June:

The board approves the revised PIP and School-Parent Compact.

July:

CISA meets to conduct the CNA and Title I Review meeting. At the meeting, compiled data (summarized, not including individual student data) is discussed relative to the school's existing Schoolwide Plan (SWP) and goals. Schoolwide goals are revised, and areas needing focus over the coming year are identified. Parents and staff not on the CISA Committee should be encouraged to attend and participate in this meeting.

August:

The Title I Coordinator uses the SWP and CNA to finalize and submit the Title I Application.

The board approves the revised PIP and School-Parent Compact, and The PIP is distributed to parents along with other required beginning of year Title I parent notifications.

September:

The school holds its Annual Member Meeting, which includes a presentation of the Schoolwide Title I Program, a summary of the previous year's schoolwide goals and results, plans and practices for improving curriculum and instruction and cultural competency, and efforts to equitably distribute diverse, effective, experienced, and in-field teachers.

The School-Parent Compact is reviewed with all families at the Fall parent-teacher conferences.

October:

Board meets and approves the final Annual Accountability and World's Best Workforce Report, which includes the SWP, all revised schoolwide goals, and a report on CISA Committee goals and submits to authorizer by November 1. This report is also published on the school website.

CISA Committee meets to draft the WBWF Summary Report, based on the SWP.

November:

Board approves the final WBWF Summary Report, and submits to Commissioner by December 1. The Summary Report should be in the form and manner determined by

the Commissioner.

December - March:

CISA assesses current committee membership, looking at which stakeholders (parent, staff, community members, students) are represented. If broader participation is needed, an effort is made to recruit additional members in preparation for the upcoming accountability processes starting in the spring.

Staff are consulted to see if any specific questions should be added to or removed from the upcoming satisfaction surveys to be administered to students and parents.

CISA makes progress on meeting the committee work goals identified for the school year.

Legal References:

Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.35 (Student Achievement Levels)
Minn. Stat. § 120B.36 (School Accountability; Appeals Process)
Minn. Stat. § 122A.40, Subd. 8 (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subd. 5 (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123B.04 (Site Decision Making Agreement)
Minn. Stat. § 123B.147, Subd. 3 (Principals)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics) Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science) Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

Southside Family Charter School Policy 104 (School Mission Statement)
Southside Family Charter School Policy 520 (Student Surveys)
Southside Family Charter School Policy 601 (School Curriculum and Instruction Goals)
Southside Family Charter School Policy 603 (Curriculum Development)
Southside Family Charter School Policy 612 (Parental Involvement)